



CATERING POLICIES

Thank you for your interest in Virtues Restaurant, located in the Ann and David Brennan Critical Care Center at Akron City Hospital. Enclosed is a copy of our A La Carte as well as Catering menus for your review. Chef Frank's recipes are inspired by the best produce and seafood available, and he transforms seasonal ingredients into masterful cuisine to please every palate.

To best serve the needs of our guests and maintain our high standards of service excellence, we request that parties over 15 either choose a limited menu from our Virtues A La Carte Menu of no more than three entrees or choose from our Virtues Catering Menu. Alcohol is served after 5 p.m. and Starbucks drinks are available. Special dietary needs may be met with advanced notice.

Those who wish to tailor a special event may make an appointment to meet with our Event Planning Team to discuss their needs.

OUR RESERVATION POLICIES ARE AS FOLLOWS:

- A \$150 room charge will be added to the hosts' check for guaranteed privacy for groups of 15 or less.
- Event dates will not be held without a \$100 deposit and a signed quote provided by our Event Team for groups over 15. The deposit will be applied to the final bill. Cancellations must be at least 72 hours from event date for the deposit to be refunded or deposit is forfeited.
- Final guest count and menu choices are due 72 business hours prior to the event, otherwise the Chef will prepare the food for the event according to the information you have provided to that point. Host/hostess will be charged full price for no-shows.
- Parties over 12 must be on one check. All food and beverage charges are subject to an 18% gratuity and 6.5% sales tax.
- A set up fee equal to 10% of food and beverage costs will be charged to groups utilizing the Upper or Lower CCC Lobby areas for their event. Any additional rental costs incurred for the event will be billed at the standard rate.
- We will supply Alcoholic Beverages per prices presented on the Beverage Menu after 5 p.m. Bringing in your own alcoholic beverages is not permitted.
- It is our obligation to satisfy all guests that attend our events. Decreased or lower attendance does not constitute an obligation by Virtues to compensate with food to be taken home.
- Our Aristotle Room seats 35 comfortably. Please request to see the room before arranging the use of AV Equipment. The management assumes no responsibility for inadequate viewing capabilities due to over seating.
- There are no additional charges for use of in-house AV equipment. Arrangements for usage must be made at least 72 business hours in advance. Any damage to Virtues' equipment will be the responsibility of Host/Hostess, including but not limited to TVs, VCR, DVD player, laptop computer, wall access panel or other company property.
- Smoking is prohibited on Summa property.
- All prices are subject to change without notice. Written quotes will be honored for 60 days. Full payment of bill is required at the time of the event. We accept all major credit cards and have the capability to bill inter-departmentally with Summa Hospitals if needed.

Please contact our Event Planning Team by calling 330-375-7670 so they may tailor a quote for your specific needs.

Thank you for your interest in our establishment and we look forward to hosting your event in the future.

VIRTUES EVENT PLANNING TEAM
Chef Frank Zifer - Executive Chef
Lori Roberts - Restaurant Manager

Located in the Ann and David Brennan Critical
Care Center-Akron City Hospital
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